

# Cabinet

## Minutes

Monday 29 March 2010

### **PRESENT**

Councillor Nicholas Botterill, Deputy Leader (+Environment)  
Councillor Paul Bristow, Cabinet Member for Residents Services  
Councillor Mark Loveday, Cabinet Member for Strategy  
Councillor Frances Stainton, Cabinet Member for Parks, Culture and Heritage  
Councillor Sarah Gore, Cabinet Member for Children's Services

### **1. MINUTES OF THE CABINET MEETING HELD ON 8 MARCH 2010**

#### **1.1 RESOLVED:**

That the minutes of the meeting of the Cabinet held on 8 March 2010 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### **2. APOLOGIES FOR ABSENCE**

2.1 Apologies for Absence were received from Councillors Stephen Greenhalgh, Lucy Ivimy and Greg Smith.

### **3. DECLARATION OF INTERESTS**

3.1 There were no declarations of interest.

### **4. MONITORING OFFICER REPORT TO CABINET : LOCAL OMBUDSMAN FINDING- MALADMINISTRATION CAUSING INJUSTICE (CASE NO. 09001 262 )**

#### **RESOLVED:**

1. That the Local Government Ombudsman's report, findings and recommendations and endorses the actions already taken by officers as a result, in particular the Council's written apology, personal visit, compensation payment to the complainant and the changes in work practices be noted.
2. That, on the basis of these actions, no further action in relation to the matter for the reasons set out in the report be taken.

3. That the report be adopted as the Cabinet's formal response as required under s.5A of the Local Government and Housing Act 1989 and distributed to all members of the authority and the Monitoring Officer.
4. That the report be adopted as the Council's formal response under s.31 of the Local Government Act 1974 and the Ombudsman be notified of the action the Council has taken.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**5. THE GENERAL FUND CAPITAL PROGRAMME AND REVENUE PROGRAMME 2009/10 - MONTH 9 AMENDMENTS**

**RESOLVED:**

- a) That the changes to the capital programme as set out in Appendix 1 to the report be agreed;
- b) That a revenue virement totalling £2,672,000 as set out in Appendix 2 to the report be agreed;
- c) That the Director of Finance and Corporate Services be authorised to action other virements and to make appropriate adjustments to departmental revenue estimates in order to assist in closing the 2009/10 accounts.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

6. **ARRANGEMENTS FOR THE SUPPLY AND DELIVERY OF EDUCATIONAL STATIONERY, EQUIPMENT, ELECTRONIC OFFICE SUPPLIES, PRINT AND BULK PAPER (OFFICE STATIONERY)**

**RESOLVED:**

That approval be given to participate in the LCSG framework agreements for the supply and delivery of Office Stationery for a period of up to four years, commencing 1 April 2010 at an estimated cost of £380,000 per annum.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

7. **STRATEGIC REGENERATION PROGRAMME**

**RESOLVED:**

1. That the allocation of existing resources and anticipated savings to fund a reduced regeneration function for the Council to March 2011 be approved.
2. That, subject to individual approvals for expenditure, the ringfencing of regeneration and affordable housing section 106 funds, up to a maximum of £1.6m, to fund pump priming/feasibility activity related to technical and professional studies over the period to March 2013 be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**8. BUILDING SCHOOLS FOR THE FUTURE PROGRAMME PROCUREMENT PHASE AND NEXT STEPS - CAPITAL EXPENDITURE ON SCHOOLS**

**RESOLVED:**

1. That authority be delegated to the Chief Executive, in consultation with the Cabinet Member for Children's Services and the Director of Finance and Corporate Services, to take the necessary steps to progress the following recommendations contained within this report:
  - a) Delivery of the co-location of Cambridge School with Adult Education and Youth Services on the Bryony site;
  - b) Approval of the Long List (up to 3 bidders) following the evaluation of responses to the Pre-Qualification Questionnaire (PQQ) and approval to issue the Invitation to Participate in Dialogue documentation;
  - c) To take decisions to progress the BSF procurement programme to the next stage of the procurement process, Invitation to Participate in Dialogue Phase 1 (IPD1), including the approval of the Short List of no more than 2 bidders to take forward into the following stage of procurement, Invitation to Participate In Dialogue Phase 2 (IPD2), following the evaluation of the submitted initial solutions;
  - d) Approval to continue dialogue into Phase 2 (IPD2) of Competitive Dialogue with the short list of bidders, to further develop the submitted initial solutions with bidders through to the Close of Dialogue and the submission of Final Bids (the appointment of a Selected Bidder through to Financial Close will be subject to a Cabinet decision);
  - e) Procurement of additional Technical, Financial, Legal and Client Design Advisor support services to support the BSF programme, where required, within existing resources.
  
2. That authority be delegated to the Chief Executive, in consultation with the Cabinet Member for Children's Services and the Director of Finance and Corporate Services, to take the necessary steps to progress the following recommendations contained within this report:-
  - a) to amend the scope and priority of schemes within the Primary Capital Programme and identify substitute schemes as necessary, to address any operational circumstances during 2010/11 to deliver the Council's objective of providing a quality primary phase education;
  - b) to approve financial sums to develop PCP schemes through procurement within the financial parameters set out in this report.
  - c) for the Programme Director and the Cabinet Member for Children's Services to develop and take the necessary steps to implement the Children's Services Revenue Maintenance Programme for 2010/11.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

9. **DELEGATION OF AUTHORITY TO AWARD TERM CONTRACTS FOR SUPPLY OF STREET LIGHTING & SIGNAGE MATERIALS 2010 TO 2011 AND STREET LIGHTING SUPPORT 2010 TO 2013**

**RESOLVED:**

That authority be delegated to the Director of Environment and Direct of Finance and Corporate Services to award the Term Contracts for Street Lighting Support 2010 to 2013 and Supply of Street Lighting and Signage Materials 2010 to 2011, in consultation with the Deputy Leader (+ Environment).

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

10. **APPOINTMENT OF APPROVED CATERERS - FULHAM PALACE**

**RESOLVED:**

That contracts be entered into for the provision of catering services at Fulham Palace with the following catering companies:

- Create Ltd
- At Home
- Foodshow
- Bovingdons
- Mosimanns

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

## 11. **BISHOP PARK TENNIS COURTS REFURBISHMENT**

### **RESOLVED:**

1. That the budget expenditure for delivery of the tennis improvement scheme at Bishops Park of £340,000 be approved.
2. That authority be delegated to officers (Director of Residents Services) to award contract(s) to deliver the project.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## 12. **UPDATED ENFORCEMENT POLICY**

### **RESOLVED:**

That the adoption of the updated Enforcement Policy, attached as Appendix 1 to the report, be approved.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## 13. **FORWARD PLAN OF KEY DECISIONS**

The Forward Plan was noted.

## 14. **SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION**

The summary was noted.

**15. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority)] as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

**[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]**

**16. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 8 MARCH 2010 (E)**

**RESOLVED:**

That the minutes of the meeting of the Cabinet held on 8 March 2010 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

**17. APPOINTMENT OF CATERERS - FULHAM PALACE : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the report be noted.

**18. ARRANGEMENTS FOR THE SUPPLY AND DELIVERY OF EDUCATIONAL STATIONERY, EQUIPMENT, ELECTRONIC OFFICE SUPPLIES, PRINT AND BULK PAPER ("OFFICE STATIONERY") : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the report be noted.

**19. SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)**

The summary was noted.

Meeting started: 7.03 pm  
Meeting ended: 7.06 pm

Chairman .....